

**Meeting:** INCA Members' Meeting  
**Date:** Thursday 22 March 2018  
**Time:** 9:30am– 1:00pm  
**Location:** Hilton Metropole, NEC, Pendigo Way, B40 1PP  
**Chairman:** Mitch Gee  
**Paper:** Minutes



## Attendees

Mitch	Gee	Executive Chairman	Steve	Keitley	Parex
James	Ormerod	Aliva UK Ltd	Richard	Lockwood	Rawlplug
Mark	Weaver	Alsecco UK	Chris	Oliff	Rendserve
Rob	Hardes	Brett	Stuart	Oliff	Rendserve
Steve	Baker	Complete Rendering Solutions	Kelvin	Green	Saint-Gobain Weber
Chris	Glinn	CRL	Marion	Gracie	SERS
Stuart	Saddler	Dryvit	Mike	Roberts	SERS
Darren	Snaith	EON	Andy	Fletcher	SPS Envirowall
Mark	Newell	EJOT	Debbie	Newton	STO
Brian	Mack	EJOT	David	Harrison	Structherm
Richard	Martin	Fischer Fixings	Kelvin	Green	Webber
Phil	Joyner	Joyner Group	Ian	Bacon	Westville Insulation
Luke	Joyner	Joyner Group			
Dan	Ball	Kingspan	Claire	Curtis-Thomas	British Board of Agrément
Mark	Swift	Kingspan	Laura	Smith	Build UK
Steve	Belcher	Parex	Anna	Wesson	Secretariat

## Apologies

Ben	Parry	Alsecco UK	Andrew	Fanning	Mears Group
Taryn	Davies	Dryvit	Natasha	Ives	SPS Envirowall
Richard	Bromwich	Kingspan	Sean	Stevenson	Westville Insulation

## 1. Welcome and Apologies

The Executive Chairman welcomed everyone to the meeting.

It was noted that apologies that had been received would be recorded in the minutes.

## 2. Introduction from the Executive Chairman

The Executive Chairman stated that it was an exciting time for the EWI industry, with lots of flux. Issues that are affecting the sector include the Building Regulations changes, certification changes and the new ECO funding. INCA was engaging with a number of these issues directly, and in regular contact with the Government in England and Scotland, amongst other stakeholders.

It was stated that due to the delay to the release of the ECO 3 Consultation, Richard Mellish, representing the Department for Business, Energy and Industrial Strategy (BEIS) was unable to attend the meeting. However, once the consultation had been launched, he had offered to meet with INCA members to discuss their views.

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**3. Post Grenfell, protecting the reputation of solid wall insulation manufacturers**

Claire Curtis-Thomas from the British Board of Agrément (BBA) provided her perspective on the work that her organisation does to ensure that the EWI sector remains strong and healthy, with a focus on quality.

The presentation can be found in Appendix 1.

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**Action Members to contact INCA should they wish to arrange for Claire Curtis-Thomas to discuss EWI products with clients.**

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**4. Industry Response Group and Review of Building Regulations**

Laura Smith, representing Build UK, discussed the work of the Industry Response Group. The multi-disciplinary group was set up following the fire at Grenfell Tower, with a view to understanding the challenges faced by industry in making the changes necessary following the fire.

She also discussed the work of Dame Judith Hackett’s review of Building Regulations, and the work streams that have come out of the review. Laura made clear that once the full review was published in May, the work to change the industry would start, rather than be complete.

The presentation can be found in Appendix 2.

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**5. INCA Awards 2018**

Anna Wesson (Secretariat), provided an update on the awards. She stated that there would be 9 Awards, and outlined the changes from previous years. She reported that the date for the Awards had been set for Thursday 1 November in Manchester, and would be a lunchtime event.

Should members have any questions, or require any support with their applications, they were encouraged to get in touch with the Secretariat.

The presentation is attached.

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**Action Members to contact the Secretariat if they would like more information or support with their Awards applications.**

**Future Meetings**

<b>Board</b> 26 June 20 September 6 December	<b>Technical Committee</b> 6 June 9 October
<b>AGM</b> 5 July	<b>Awards</b> 1 November

Presentation to  
**INCA**

Claire Curtis-Thomas CEO BBA  
PhD(Hons) MBA BSc FIMechE FIET FCGI CIGEM

March 2018

# Post Grenfell:

Protecting the reputation of solid wall insulation manufacturers



## Introduction to the BBA

The British Board of Agrément is one of the UK's leading notified bodies offering approval, certification and test services to manufacturers of products and systems supplying the construction industry

With over **50 years** of experience, we have led the way in testing and certification and issued over 5000 BBA Agrément, HAPAS and ISO certificates.

We have and continue to lead the way with our **Product Approval and Certification** unit, and have now expanded our scope to include standalone units of **Testing and Audit and Inspection**.

Our mission is a commitment to helping businesses and organisations supply the construction industry with products, systems and installers of the highest quality.

Object	
1	The objects for which the Company is established are:
2.1	to provide insurance to manufacturers, users, specifiers, insurers and regulators of construction products and systems and to encourage the safe development and adoption of innovative construction solutions by: <ul style="list-style-type: none"><li>(a) the assessment, testing and certification of products and systems for the construction industry against relevant national requirements, internationally recognised standards or other relevant technical specifications;</li><li>(b) undertaking or commissioning research aimed at technically underpinning output from article 2.1(a);</li><li>(c) the inspection and certification of manufacturing sites for the above to confirm consistency of production and competency of management systems;</li><li>(d) the inspection of the installation of products and systems through independent or in-house concerned schemes;</li><li>(e) the assessment of the competence of installers, contractors, designers or other parties working in the construction industry;</li></ul>
2.2	to establish, develop and maintain an appropriate relationships with government departments, housing associations, local authorities, organisations, professional institutions, trade bodies and others within the United Kingdom or elsewhere;
2.3	to establish, develop and maintain relationships and co-operate with or become a member of any international, European or national institutions or bodies to benefit from relevant experience and knowledge and to secure acceptance of the work of the Company and to encourage the adoption within the United Kingdom of best practice;
2.4	to seek, to use the relationships from articles 2.2 and 2.3 to develop joint ventures, collaborations or partnerships and to secure contracts to supply services;
2.5	to exercise these objects: <ul style="list-style-type: none"><li>(a) to transfer all or any material part of the undertaking, assets and liabilities of the Company to, or acquire or amalgamate with any other institution, company, organisation or association or to make such transfer to an organisation with any public authority provided that no member of the Company shall benefit personally in any way from such transfer, acquisition, or amalgamation save as approved by the members;</li><li>(b) to sell, let, mortgage (for the purposes of securing any loan authorised by the articles) or otherwise dispose of or grant an interest in any of the property or assets of the Company so may be thought expedient with a view to the promotion of its objects;</li></ul>



## BBA Values

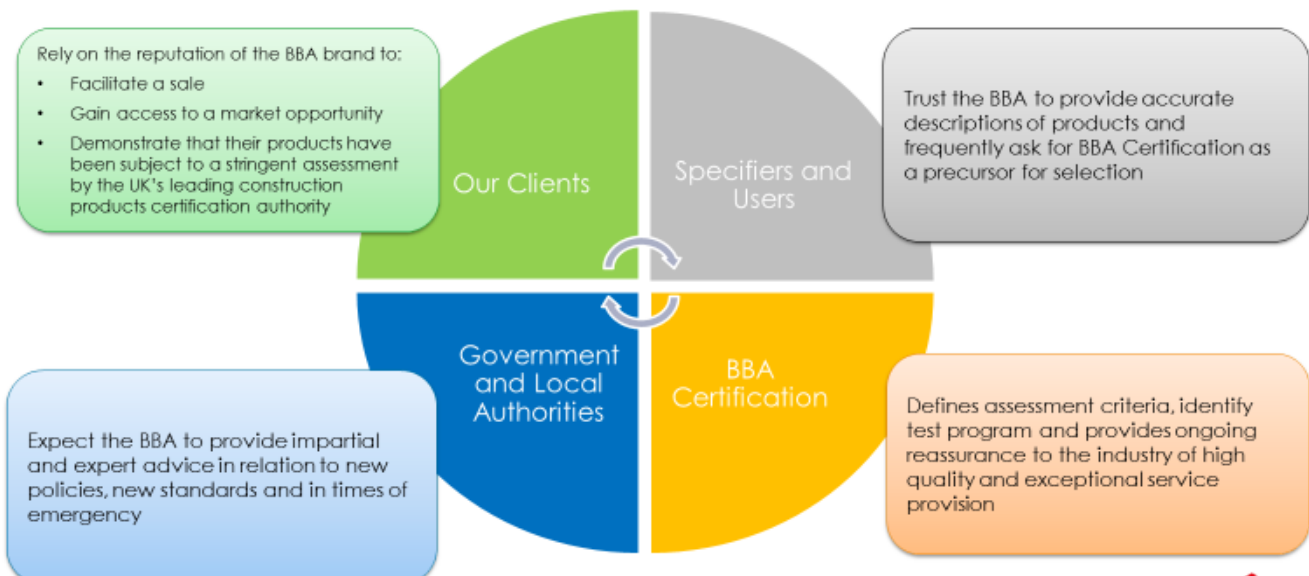


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## The Values of the BBA – The Different Expectations



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## Pre Grenfell 2015-2017

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- ▶ Local Authority and Housing Association whistleblowers were informing BBA of EWI catastrophic failures.
- ▶ BBA wrote to our clients seeking information on any failures of product or installation - no failures of any description reported.
- ▶ BBA investigated a number of the reported catastrophic failures - typical products, typical installations.
- ▶ BBA evaluated product assessment techniques to determine adequacy.
- ▶ BBA consulted internationally for comparable system/installation failures.
- ▶ BBA reviewed adequacy of wind load calculations and installation practices. With the agreement of clients, we released the report to Government on 5/6/17.
- ▶ BBA began the process of highlighting certification requirements i.e. only use over 18 meters.

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## Grenfell - Immediate Aftermath

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A number of products used on the GRENFELL tower were BBA Certified products, however, we had no knowledge of how these were used by the installation company.

The BBA instigated a command and control team to provide reassurance and sought immediate discussions with government officials and concerned parties. Our clients were contacted and supported appropriately.

There was an immediate and sustained press interest in EWI and insulation products.

The BBA persistently resisted calls to suspend BBA products.

UKAS conducted a forensic audit of the BBA to review the assessment of 42 EWI products – the UKAS report confirmed that the BBA's approach to assessment was robust.

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## Post Grenfell - Defend and Protect

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- ▶ Within 24 hours of the fire, the BBA was able to provide impartial and independent advice to the Emergency Response Group.
- ▶ The BBA was invited to participate in the Construction Industry Council (CIC) inquiry acting on behalf of Dame Judith Hackett and Sir Moore Blick, Chairman of the Public Inquiry.
- ▶ The BBA worked with DCLG and subsequently MHCIG on developing advice notes for local authorities and the private sector.
- ▶ Claire Curtis-Thomas was appointed as expert advisor to CIC.
- ▶ Claire Curtis-Thomas appointed to Dame Judith Hackett Product Expert Group.
- ▶ The BBA provided advice to devolved administrations.
- ▶ The BBA have been advised by whistleblowers of post Grenfell repair projects that are subject to familiar pre Grenfell practices.
- ▶ The BBA is meeting with MHCLG to review their approach to ongoing post Grenfell repairs.

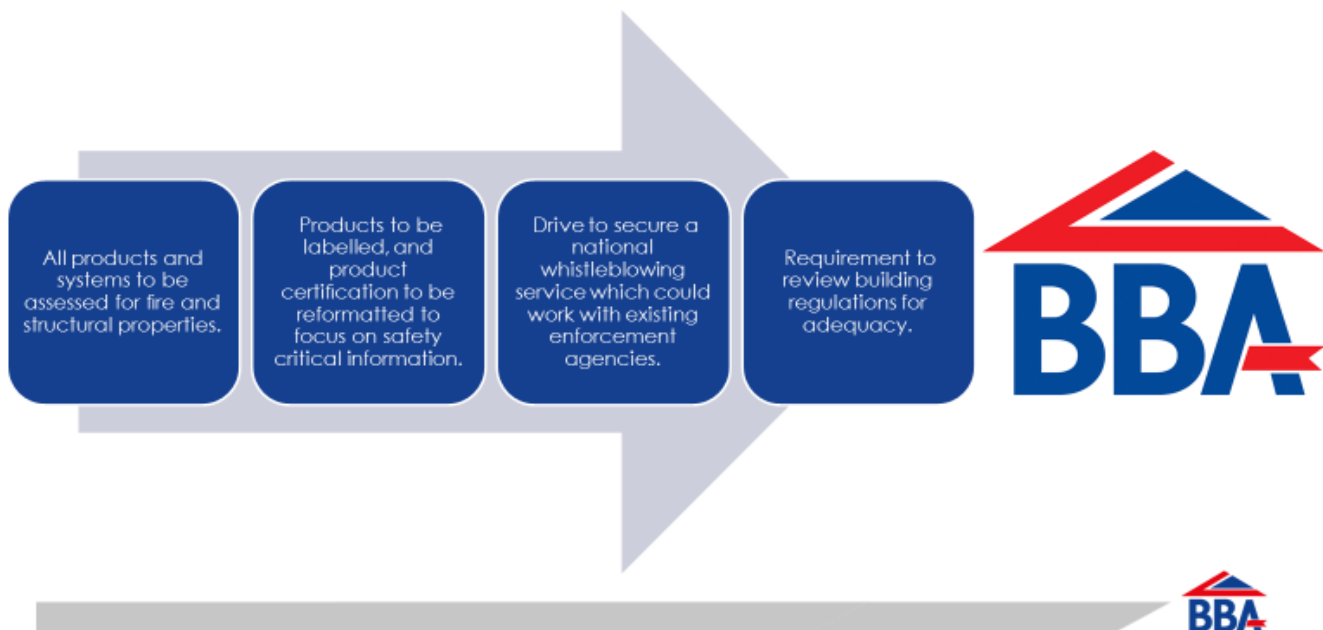
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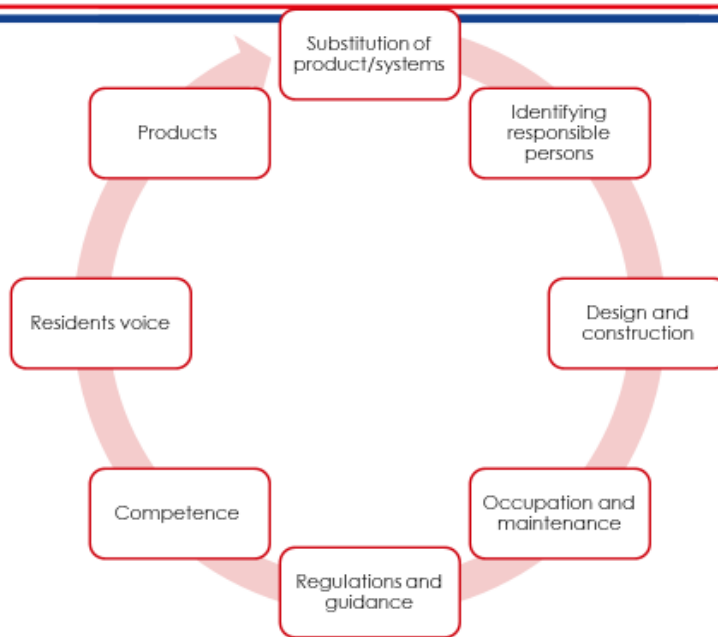


## Dame Judith Hackett - Provisional Recommendations

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## Post Grenfell – Areas of Concern Subject to Consideration



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# Thank you



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## Appendix 2



### Industry Response Group

- Insurance Impact
- Industry Capacity
- 'Basket of costs'



## Independent Review of Building Regulations and Fire Safety

1. Design, Construction and Refurbishment
  - a) Procurement
  - b) Golden Thread
2. Occupation and Maintenance
3. Quality Assurance and Products
4. Competency
5. Resident's Voice
6. Regulations and Guidance





## Design, Construction and Refurbishment

### What do industry and regulators need to do differently to fully embed building safety during the design and construction phase?

1. How can responsibility for meeting the key requirements of the Building Regulations be more clearly embedded amongst those who procure, design and create buildings?
2. How can regulatory oversight (of a dutyholder's building work) operate during the design, construction and refurbishment phase to best ensure building safety?
3. How should the sanctions & enforcement regime be developed further so as to robustly incentivise compliance with the new regulatory framework?
4. How should the current balance of client-chosen building control oversight work as part of the new regulatory environment?



## Competency

### How can we gain assurance that the competence requirements for key individuals involved in building, maintaining and managing complex/high-rise buildings are appropriate for the work being carried out?

1. How should we assure the competence of those designing/constructing/ refurbishing complex/high rise buildings?
2. How should we assure the competence of those checking complex/high-rise buildings (i.e. regulator functions)?
3. How should we assure the competence of those risk-assessing complex/high-rise buildings during occupation (e.g. fire risk assessors)?



## Regulations and Guidance

How do we deliver regulation and guidance that is coherent, comprehensive and appropriate for the delivery of high rise, high risk buildings. How do we move the ownership of this guidance to industry?

1. How do we get non-Governmental ownership of technical guidance on fire safety and other building rules whilst still ensuring maintenance of overall standards?
2. How should the Approved Documents be more generally amended to aid accessibility and overall coherence? (and do we need documents with their current approach?)



## Next Steps

- Working Groups to make draft recommendations – Early March
- Chairs of Working Groups to attend reporting session with Dame Judith Hackitt – Mid March
- Independent Review team to consider the advice from the Working Groups to inform final recommendations – Ongoing
- Dame Judith Hackitt to publish final report – Mid/Late May



## Appendix 3

www.inca-ita.org.uk

INCA Members' Meeting – 22 March 2018



**Innovation and Excellence in EWI**

**INCA Awards 2018**

**Anna Wesson**  
INCA Manager

recognising EWI innovation and excellence

Insulated Render and Cladding Association

www.inca-ita.org.uk

INCA Members' Meeting – 22 March 2018



**AWARDS**



recognising EWI innovation and excellence

Insulated Render and Cladding Association

www.inca-ita.org.uk



## Why enter the INCA Awards?

- Pre-eminent awards in the EWI Industry
- Opportunity to showcase your best work in front of peers, clients and industry influencers
- Huge publicity opportunity

recognising EWI innovation and excellence

Insulated Render and Cladding Association

## 9 Awards in 2018

### The usual suspects:

- Project categories
  - New Build
  - Refurbishment
- Architectural Design
- Installer
- Innovation



recognising EWI innovation and excellence

## 9 Awards in 2018

### New Categories:

- Heritage award
- Component supplier of the year

recognising EWI innovation and excellence



## 9 Awards in 2018

### The other two:

- Training award
- Outstanding achievement award



## Awards Timeline

- ▶ Launched 08 January
- ▶ Final entries by 5:00pm on 13 April  
(Component supplier poll will be sent to System Designer members after that date)
- ▶ Bookings will be launched 02 July
- ▶ Awards Ceremony will be held 01 November



## How to enter

- Entry form on the INCA website:  
[www.inca-ltd.org.uk](http://www.inca-ltd.org.uk)
- Also provides all the information you need to apply, including:
  - ❖ entry criteria
  - ❖ guidance on the written statement
  - ❖ top tips for entry

- **We're here to help!**



recognising EWI innovation and excellence